# Guidelines to use the app for customers

# **Customer Registration:**

Customer registration is for individuals and job seekers. Users would choose the category of "Customer registration" and fill in the required details or may choose the option to sign up via Facebook.

Ready to get started? <u>Sign up for Stylerzone</u>

#### How to register / signup as a customer?

To register as an individual/job seeker user, click <u>here</u> and select the option of "Customer Registration". You can either sign up with your facebook account directly or fill in the form and sign up via email. Once registered, you would be required to verify your account by clicking on the link sent to your account email.

#### How to update your password

If you know your password but need to update it, sign in to your Stylerzone account and click on the profile drop down menu option at the top right and click on the "change password" option.

- 1. Enter your old password for verification.
- 2. Enter the new chosen password.
- 3. Confirm your new password and hit "Update Password".

The password must meet the following requirements:

- Must contain at least 8 characters.
- Must contain a number, a capital letter and special character.

# I did not receive any confirmation email, what should I do to verify my account?

If you signed up at Stylerzone and still didn't receive the confirmation email, try the following:

- Check if the account email is entered correctly while signing up.
- Check your spam or junk folder and any tabs in your inbox.

If none of the options work, please contact our support team for manual verification.

# How can I update my information?

You can update your profile information by clicking on Account\_> Profile > Edit profile; Fill in the required changes and hit "Update". Any changes you make, will channel through to your profile right away.

# How is my data being used?

At Stylerzone, we take security very seriously. Your information is your data (not ours) and it won't be shared with anybody or any third party. Our system uses SSL security and our hardware has top of the range firewalls.

#### Reviews

#### How do reviews work?

Every user on stylerzone has the option to leave a review on business profile for the services availed. Reviews are a great strategy for businesses and customers engagement and help your profile to stand out.

Guidelines for writing your review:

- Make sure to include enough of a description to be helpful for others (usually over 100 words)
- DO NOT use profanity, any type of threats or personal insult
- Do not use your personal information such as email addresses or phone numbers
- The description should be unique please do not submit the same review as left on other profiles, or if you've already reviewed your experience with specific business on Stylerzone.

#### Can I delete a review?

You can not delete a review but you can always report a review and our team will look into it for you. To report a review, click on the option of "Report Review" on the posted review, give details in description as to why the review is being reported and submit. Our team will check the details and get back to you asap.

#### Can a review be posted anonymously?

Yes! Customers can leave reviews anonymously. Just as Stylerzone ensures to provide authentic information on business review pages, we are equally careful to maintain the anonymity of reviewers, who do not want their information to show on the reviews section.

Note: Please be advised that reviews as anonymous users can only be left, once you're logged out from your profile.

# Can I change my email?

Users can not change email from the account, however users can contact support to change email id.

# How can I look for a service?

If you are looking for a service, enter the keyword e.g salon, spa, skincare in the search field at home page along with suburb or postcode or click on "Find a service" option. Our system would show you all the service providers on the basis of your set filters. Once you get to the list of service providers, you can click on their profile and check the services section to get their offered services details.